

PUBLIC WORKS COMMITTEE
MEETING MINUTES
Wednesday, December 3, 2025
9:00 A.M.

Present: Chairperson Tim McKinley, Mayor Paul Meier, Mark Lehman, Michael Simms, Genie Wambaugh, and James Knadler.

Staff Present: City Administrator Alex Mattingly, Mike Yeager (Compass Infrastructure Group), Nikki Hill (Prime AE), and Public Works Director John Scheben

Absent: Ed Wise

Chairperson Tim McKinley, called the meeting to order at 9:00 a.m. and led the Committee in the Pledge of Allegiance.

The first item considered was approval of the November 5, 2025, meeting minutes. James Knadler motioned to approve, and Michael Simms seconded, all voting in favor.

New or Continuing Business

A. Turkeyfoot Road Improvement Project – No update.

B. Dixie Hwy. Sidewalk Improvements (Whitehouse Drive to North City Boundary with Lakeside Park) – Alex Mattingly reported that the project plans were recently submitted to KYTC to review and approve. The projected start date of construction is early Summer 2026. Mr. Mattingly also reported that Crestview Hills had submitted the application for the Kentucky Cabinet for Economic Development’s GRANT Grant program to assist with a portion of the city’s matching funds.

C. Horsebranch Rd. Repaving and Drainage Improvements – City Engineer Mike Yeager reported that the design for the project is nearing completion and will be done by May 2026. Public Works Director John Scheben and he are coordinating the project construction with the Northern Kentucky Water District (NKWD), which has plans to replace its water main on Thomas More Parkway and extend it along a portion of Horsebranch Rd.

D. Lookout Farm Drive Bridge – Mr. Scheben stated that the City’s contractor, JTM Smith Construction, clarified its bid numbers and that a contract is expected to be signed by the end of the month.

E. Thomas More Parkway Repaving – Mr. Yeager stated that his firm was hired by NKWD to coordinate/design both the water main replacement and the street work on Thomas More Parkway. The project is moving forward with NKWD doing its work first, followed by the grant-funded street repaving.

F. Woodspoint Drive Repaving – Mr. Yeager reported that the project design and specifications would be done in a week. The tentative timeline is to bid the project in the Winter months, and construction would start in Spring 2026.

G. Centre View Blvd. Repaving – Nikki Hill reported that she has been communicating with KYTC District 6 staff to confirm what requirements there are for the grant funding this work, since it is supposed to be streamlined and have expedited approval. She is putting together a scope of work to use for the contract as well.

Staff Report – Mr. Scheben reported that completion of the City’s annual crack sealing work has been delayed due to cold weather – Shinkle Rd. and a portion of Crown Point Circle are the streets that remain on the contractor’s list. He also updated the committee on the repairs to the Dixie Hwy. concrete island curbing and the difficulties finding contractors to perform this work.

The committee also discussed at length the landscaped islands on Dixie Hwy. and Turkeyfoot Rd., and the City’s ongoing maintenance costs. Mr. Lehman requested more detailed information related to these costs be provided for the next meeting.

Motion to adjourn by Mr. Knadler, seconded by Mr. Simms; all voting in favor of adjourning. Committee adjourned at 9:57 a.m.